Organizational Project Management (OPM) Readiness Assessment Tool

Step 1: Assess you organization's readiness level for a current state assessment

Note: You can award yourself partial points. This is just a starting point and it is not a "grade."

#	Readiness Indicator	Total Points	Points
1	Organization has formed a Project Management Office	20	
2	Organization has identified developing consistent project management processes as a top priority for the past 2 years	20	
3	75% of your project managers utilize similar templates to plan and track projects	10	
4	Sr. leadership wants to measure effectiveness of project management in the organization	10	
5	75% of functional managers have attended one project management training in the past 3 years.	10	
6	50% of an organization's active projects have a project manager assigned and a project plan	10	
7	50% of project managers are PMP certified or have attended a PMI Project Management Body of Knowledge course	10	
8	Organization has some form of policies and procedures framework with change control	10	
	Total	100	

Step 2: Pick approach to get started aligned with your readiness level

Scoring Range	Recommended Approach
0-30	1. Conduct an OPM Awareness Course for most staff 2. Conduct Project/ Program/ Portfolio Mapping Workshop for PMO, Functional Managers & Key Business Process Owners 3. Reassess readiness and decide next actions
30-80	1. Conduct Project/ Program/ Portfolio Mapping Workshop for PMO, Functional Managers & Key Business Process Owners 2. Conduct OPM Foundational Assessment 3. Define improvement plan based on results 4. Identify next area for assessment (Domain: Project, Program, Portfolio/ Stage: Standardize, Measure, Control, Improve) 5. Reassess as needed to verify results of improvement plan
80-100	1. Conduct Project/ Program/ Portfolio Mapping Workshop for PMO, Functional Managers & Key Business Process Owners OR Self Assess utilizing Project/ Program/ Portfolio Mapping Tool 2. Define scope of assessment (Domain: Project, Program, Portfolio/ Stage: Standardize, Measure, Control, Improve) 3. Review results and define improvement plan 4. Reassess as needed to verify results of improvement plan

Contact Jane Betterton to start your assessment process soon

Jane@BTSResults.com   505-400-6340   www.JaneBetterton.com